

HAVANT BOROUGH COUNCIL
PUBLIC SERVICE PLAZA
CIVIC CENTRE ROAD
HAVANT
HAMPSHIRE PO9 2AX



Telephone: 023 9244 6019
Website: www.havant.gov.uk

9 January 2024

SUMMONS

Dear Councillor

You are requested to attend the following meeting:

Meeting: Council
Date: Wednesday 17 January 2024
Time: 5.30 pm
Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Steve Jordan
Chief Executive

COUNCIL MEMBERSHIP

Chairman: Councillor Raines (Mayor)

Councillors Rason, Blades, Briggs, Gray, Gray, Coates, Brent, Harris, Patrick, Bowdell, Bowerman, Crellin, Denton, Diamond, Fairhurst, Guest, Keast, Kennett, Linger, Lloyd, Milne, Munday, Patel, Payter, Rennie, Redsull, Richardson, Robinson, Sceal, Mrs Shimbart, Stone, Tindall, Turner, Wade (Deputy Mayor) and Weeks

Contact Officer: Jenni Harding 02392 446234
Email: jenni.harding@havant.gov.uk

AGENDA

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PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interests

To receive any declarations of interests from Members.

3 Confirmation of Previous Minutes

1 - 8

To confirm the minutes of the last meeting of the Council held on 22 November 2024 as a true record.

4 Mayor's Report

9 - 18

For Council to receive and have opportunity to ask questions on the Mayor's report.

5 Public Speaking under Standing Orders 27.5 & 28

To deal with any public questions or address submitted in accordance with the requirements of Standing Orders 27.5 or 28, which is to deal with public questions or address notified no later than 12 noon three working days before the meeting.

6 Cabinet/Board/Committee Recommendations

To consider any recommended minutes from the [Standards Committee on Tuesday, 12th December, 2023](#)

(i) [Constitution Review](#)

Council is recommended to RESOLVE that:

- a. the revised Constitution for Havant Borough Council as attached to the [report submitted to the Standards Committee on 12 December 2024](#), be adopted, in accordance with Section 9P of the Local Government Act 2000.
- b. the Monitoring Officer be authorised to correct any minor typographical errors or inconsistent numbering or cross references which become evident in publishing the Constitution in its final form.
- c. the Constitution be reviewed by the Standards Committee bi-annually with any recommended changes arising from its review to be submitted to Council for determination.

(ii) [Adoption of the LGA Model Code of Conduct and Arrangements](#)

Council is recommended to RESOLVE that:

- a. the LGA Model Code of Conduct be adopted.

- b. the revised Arrangements for dealing with allegations that a Member has failed to comply with the Code of Conduct be adopted; and
- c. training be arranged for all Members

7	Dispensation for Councillor Non-Attendance at Meetings of the Authority	19 - 24
8	Local Government & Parliamentary Boundary Review	25 - 40
9	Polling District & Polling Place Review	41 - 68
10	Leader's Report	69 - 78
	For Council to receive and have opportunity to ask questions on the Leader's report.	
11	Cabinet Lead Reports and Councillors Question Time	79 - 114
	For Council to receive and have opportunity to ask questions on the Cabinet Lead's reports.	
12	Questions Under Standing Order 27.4.1	
	To receive questions from Councillors in accordance with the requirements of Standing Order 27.4.1.	
13	Urgent Questions Under Standing Order 27.4.2	
	To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 27.4.2.	
14	Notice of Motions under Standing Order 14.1	
	None	
15	Special Urgency Quarterly Report	
	There were no special urgency decisions made in the last quarter.	
16	Appointments	
	To appoint Councillor Harris to the Langstone Harbour Board in place of Councillor Coates, who has recently resigned from the Board.	
	Under the Pier and Harbour Order (Langstone Harbour) Confirmation Act 1962 the Council is required to appoint 6 Members to the Board. The current members are:	

Councillors Linger, Gray, Lloyd, Richardson, Stone, Briggs (Standing Deputy), and Alex Rennie (Standing Deputy)

Appointments to the Board must reflect the Council's political balance as the Board was appointed under a Local Act and the Council must appoint more than three Councillors to the Board.

The Council's current political balance requires that the appointment should be filled by a member of the Labour Group, who have nominated Councillor Harris.

RECOMMENDED that Councillor Harris be appointed to the Langstone Harbour Board in place of Councillor Coates.

17 Calendar of Meetings 2024/25

115 - 116

18 Acceptance of Minutes

The Council to receive the minutes of Committees held since the last meeting of Council.

[Planning Committee on 23rd November, 2023](#)

[Overview and Scrutiny Committee on 21st November, 2023](#)

[Overview and Scrutiny Committee on 6th December, 2023](#)

[Standards Committee on 12th December, 2023](#)

[Cabinet on 20th December, 2023](#)

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6019

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

In accordance with Standing Order 28, an address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Manager no later than **12 noon on Friday, 12 January 2024**. The speech shall reflect the summary provided.

The Monitoring Officer may rule out of order any address that:

- a is vexatious, derogatory, defamatory, frivolous or offensive;
- b concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- c is unrelated to functions of the Committee; or
- d has been previously considered in the last 6 months.

In accordance with Standing Order 27.5, Questions from members of the public will only be permitted where they have been received by the Democratic Services Manager no later than **12 noon on Friday, 12 January 2024**

An answer to a question submitted by a member of the public may take the form of:

- 1 a direct oral answer;
- 2 where the desired information is contained in a publication of the Council or other published work, a reference to that publication; or
- 3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

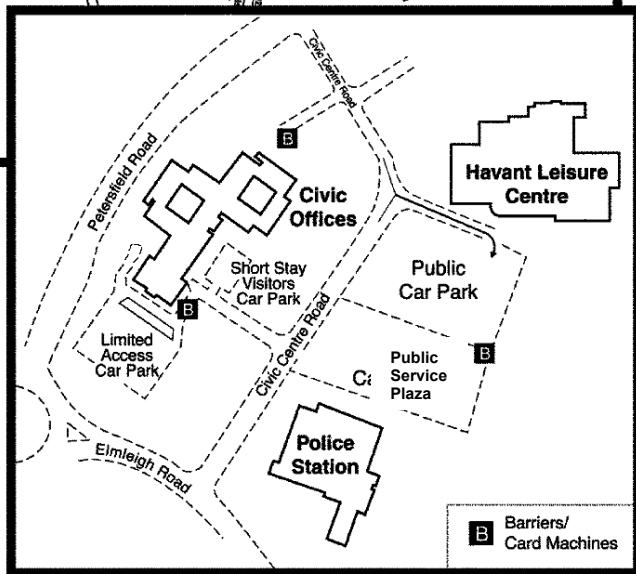
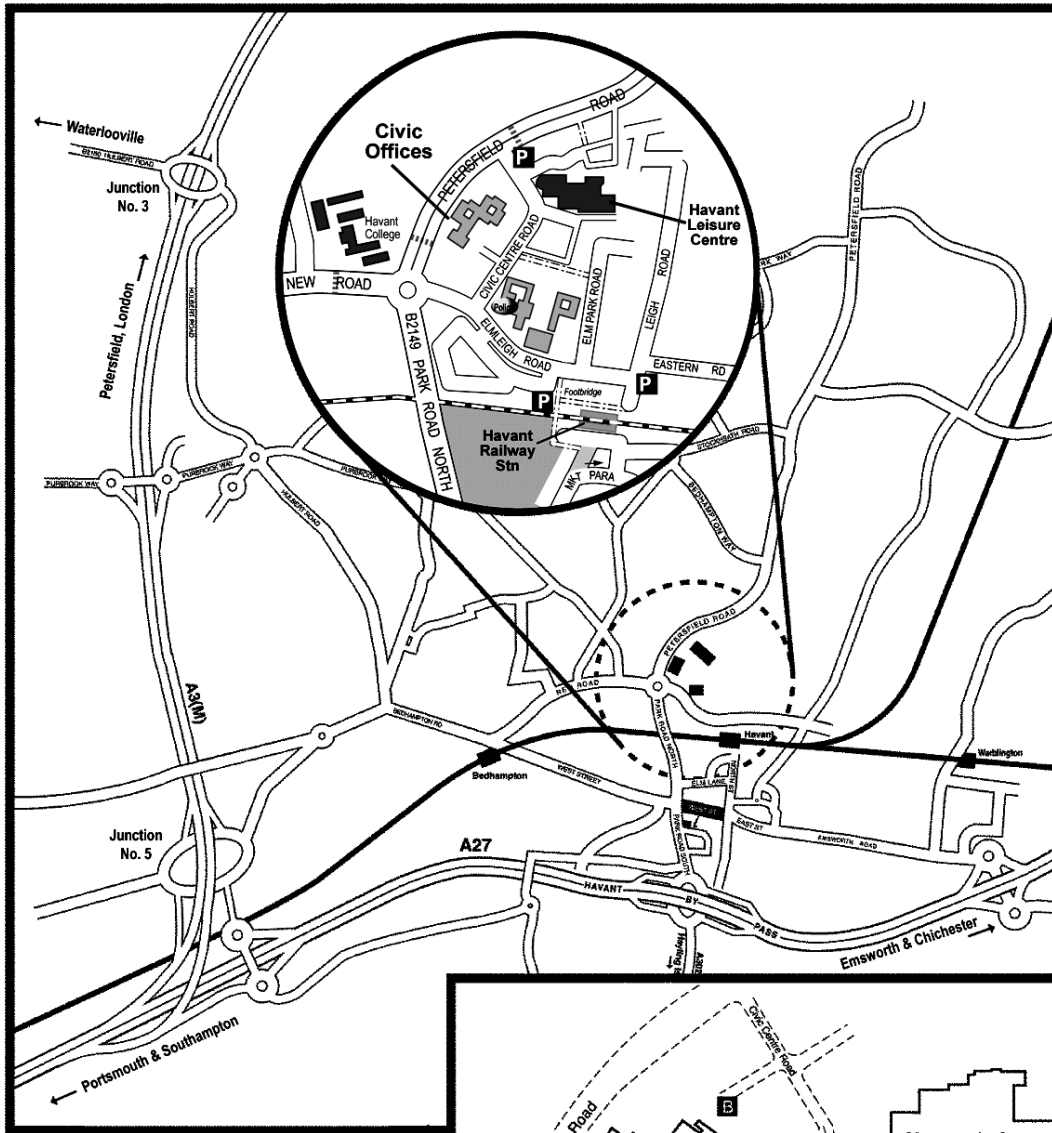
DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.





Havant

BOROUGH COUNCIL

PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Manager 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
 - 48 hours written notice is given; or
 - 2 hours written notice in relation to urgent matters

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

